



18th January, 2023

**JARAMOGI OGINGA ODINGA
UNIVERSITY OF SCIENCE AND TECHNOLOGY
OFFICE OF THE VICE CHANCELLOR**

EXTERNAL JOB RE-ADVERTISEMENT

Jaramogi Oginga Odinga University of Science and Technology (JOOUST) wishes to recruit qualified and dedicated persons for the JOOUST-USAID *BORESHA JAMII* Program funded by the United States Agency for International Development (USAID) to implement Kenya Health Partnerships for Quality Services (KHPQS) in Kakamega & Kisumu Counties.

The aim of the program is to provide integrated activities to achieve the Kenya Health Partnerships for Quality Services (KHPQS) goal and objectives, building on USAID's investment in health systems strengthening and FP/RMNCAH/WASH and Nutrition through supporting the Ministry of Health in achieving journey to self-reliance (J2SR) in Cluster 5 Counties of Western Kenya Region.

The focus is to increase the use of Quality County led health and social services in Reproductive Health, Maternal, Neonatal, Child and Adolescent Health and Nutrition (FP/RHMNCAH), Water and Sanitation (WASH) in a bid to increase access, demand for quality services and Strengthened capacity of County Health Systems, Local Partners and Communities to deliver quality health services.

We are seeking to recruit qualified and competent individuals to fill the following vacant position in JOOUST-USAID-*Boresha Jamii* Program:

POSITION: DEPUTY CHIEF OF PARTY /SENIOR TECHNICAL ADVISOR
REF NO: UBJ/DCOP/1/1/2023
GRADE: GRADE 16
STATION: KAKAMEGA COUNTY

JOB SUMMARY:

The Deputy Chief of Party (DCOP) is responsible for the overall technical oversight of the project and is specifically responsible for project implementation that relates to facility and community-level service delivery.

The DCOP reports directly to the Chief of Party (COP) and takes a leadership role in ensuring technical implementation of high impact, proven interventions and ensures the project meets stated goals and reporting requirements. S/he assumes the responsibilities of the COP in the absence of the COP. S/he coordinates among USAID and key stakeholders and other implementing partners and interacts with numerous GOK institutions and representatives, particularly at the county-level. S/he is knowledgeable about current implementation science and state-of-the-art service delivery approaches

SPECIFIC RESPONSIBILITIES:

- Assist the COP with strategic and operational planning, including work planning, and ensure project compliance with all contractual reporting and financial requirements of USAID and USAID Boresha Jamii Program;
- Assist the COP in creating and maintaining good working relationships with USAID, civil society organizations, media, and other program partners;
- Manage staff, partners, and operations ensuring close coordination and collaboration between the project's various teams;
- Manage deadlines, draft reports, maintain records, and monitor achievement of benchmarks in the agreement;
- Serve as acting COP in their absence;
- Work closely with appropriate project personnel to develop solicitations approved by UBJ and USAID;
- Publicize and promote the solicitations through various media channels: process and prepare all necessary documentation, in collaboration with project personnel;
- Follow-through and complete all approval processes;
- Mentor and manage staff in a respectful and transparent manner, working with local staff to build their technical and administrative capacity.
- Perform any other programmatic duty as may be assigned by the supervisor.

KEY WORKING RELATIONSHIPS:

Internal:

- COP and the Technical teams in RMNCAH/WASH & Nutrition

External:

- Collaboration with the county's department of health leadership including the CDH, COH and CEC-H.

MINIMUM REQUIRED QUALIFICATIONS AND EXPERIENCE:

1. A Master's degree in social sciences, public health, Obstetrics-gynecology, Nursing & Midwifery, Business Administration, or a related field.
2. Basic Bachelor's Degree in either Nursing, Medicine or Clinical Medicine is mandatory.
3. Eight years of post -qualification experience in a senior role managing complex technical service delivery programs of similar scope and dollar value.
4. Five years' experience in partnership building, especially with the government representatives, donors, the private sector, and local community organizations.
5. Working knowledge of USAID policies and procedures.
6. Knowledge of administration, human resources (HR) practices, budget management.
7. Experience recruiting, forming, and successfully managing teams and ensuring the quality of their products.
8. Demonstrated success in multicultural environments is required.
9. Strong written and verbal communication skills in English required
10. Solid understanding of Kenya's devolved health systems, both national and county systems.
11. Demonstrated analytical and problem-solving skills, capacity building skills, communication, and interpersonal skills, and providing technical assistance.
12. Ability to cultivate, develop, and maintain good relationships with the county government and staff, colleagues, private sector, and partners.
13. Knowledgeable about current implementation science and state-of-the-art service delivery approaches.

Terms of Service

The successful candidates will be employed in a **five-year** Project with an initial contract ending 30th September,2023 with a competitive remuneration package; contract renewal subject to availability of funds, satisfactory performance and need for the service.

How to apply

NB: REF Number for the Position advertised MUST be captured as an email subject:

Please Quote: UBJ/DCOP/1/1/2023.

Candidates who satisfy the requirement stated above and interested, should forward their application in **soft copy only** including an up-to-date curriculum vitae, details of current remuneration, certified copies of academic and professional certificates, and testimonials as well as names and contacts (including postal and email addresses, and daytime telephone numbers)of three referees to reach us on or before **1st February,2023, 17:00PM Nairobi Time.**

NB: Please convert all your documents into ONE MERGED PDF before sending to:

recruitment@boreshajamii.or.ke and a copy to vc@jooust.ac.ke

The job advert is also available at JOOUST Website. (www.jooust.ac.ke) and posted in the local daily newspapers.

Candidates who had previously applied using the job advertisement that went out dated 18th November,2022 need **NOT** to re-apply.

After the interview, the successful Candidate will be expected to submit the following as part of meeting the requirements of Chapter 6 of the 2010 Constitution of Kenya:

1. Valid Certificate of Good Conduct from the Directorate of Criminal Investigations,
2. Loanee Compliance Certificate to confirm if a candidate is up to date with the loan repayment.
3. Non- Loanee Compliance Certificate for those who have never benefited from HELB Loan.
4. Current Tax Compliance Certificate from KRA
5. Clearance from Ethics and Anti-Corruption Commission
6. A Clearance Certificate from an approved Credit Reference Bureau CRB.

USAID Boresha Jamii Program is an equal opportunity employer. Women and Persons with Disabilities are encouraged to apply. Only shortlisted candidates shall be contacted.

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